



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 13 June 2017

To: Members of the
AUDIT SUB-COMMITTEE

Councillor Neil Reddin FCCA (Chairman)
Councillor William Huntington-Thresher (Vice-Chairman)
Councillors Alan Collins, Ian Dunn, Peter Fortune, Will Harmer and Tony Owen

A meeting of the Audit Sub-Committee will be held at Bromley Civic Centre on
WEDNESDAY 21 JUNE 2017 AT 7.00 PM

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cde.bromley.gov.uk/>

A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 4TH APRIL 2017**
(Pages 5 - 14)
- 4 **QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 15th June 2017.

- 5 **MATTERS OUTSTANDING (NOT INCLUDING EXEMPT INFORMATION) FROM THE MEETING HELD ON 4TH APRIL 2017** (Pages 15 - 18)
- 6 **QUESTIONS ON THE AUDIT REPORTS PUBLISHED ON THE WEB**

The information briefing comprises:

- Follow up review of Downe Primary School

- Review of Penalty Charge Notices for 2016-2017
- Review of Local Election Expenses for 2014
- Follow up Review of Legal Expenses Audit for 2016-2017
- Review of Residential Placements, Older Persons and Central Placement Team for 2016-2017
- Review of Car Parking Income Audit for 2016-2017
- Follow up Review of Bickley Primary School 2016-2017
- Internal Audit Review of the Troubled Families Claim for 13th September 2016 to 10th March 2017
- Review of the main accounting system and Revenue Budgetary Control Audit for 2016-2017
- Follow up Review of Riverside School-2016-2017

The web link is:

<http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=6237&Ver=4>

Members have been provided with advance copies of the briefing via email.

7 ANNUAL AUDIT REPORT (Pages 19 - 60)

8 INTERNAL AUDIT PROGRESS REPORT (Pages 61 - 72)

9 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

10 EXEMPT MINUTES OF THE MEETING HELD ON 4TH APRIL 2017 (Pages 73 - 82)

Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

11 MATTERS ARISING FROM THE PREVIOUS MEETING-EXEMPT INFORMATION (Pages 83 - 86)

12 UPDATE ON THE REGISTER OF BUSINESS INTERESTS FROM HUMAN RESOURCES

An update will be provided at the meeting from the Director of Human Resources.

13 ANNUAL FRAUD & INVESTIGATION REPORT
(Pages 87 - 112)

14 FRAUD & INVESTIGATION (Pages 113 - 178)

15 DATE OF THE NEXT MEETING

The date of the next meeting is 8th November 2017.

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